



## Jupiters Casino Community Benefit Fund :: Making An Application

Jupiters Casino Community Benefit Fund (JCCBF) provides grants to Queensland nonprofit organisations to assist them deliver community services or activities in their community. You can apply for capital expenditure/fixed assets (facility improvements, including building approvals), pilot projects, community education/training and community workshops that cost up to \$150,000. The grants are not intended to replace your existing sources of support and you need to demonstrate that your proposed project will benefit the community.

There are four funding rounds per year, with the closing dates 28 February, 31 May, 31 August and 30 November.

The JCCBF website is:  
[www.olgr.qld.gov.au/grants/JCCBF/index.shtml](http://www.olgr.qld.gov.au/grants/JCCBF/index.shtml)

### Complete this checklist if applying to JCCBF

- I have read the JCCBF guidelines and my organisation operates within a geographical region as specified in the guidelines.
- I have registered my organisation.
- I have Internet Explorer (version 7 or above) and Adobe Reader (version 9 or above) on my computer.
- My organisation is an eligible organisation or a sponsored organisation.
- My organisation has a registered address and ABN number.
- I have the name and contact details of my organisation's President and contact person (if different from the President).
- I have the date when my organisation was established.
- I know how many members our organisation has and how many people access our organisation/services annually.
- I know what geographical area we provide services to and what these services are.
- I can clearly state why the need for this project was identified.
- I can clearly state how this project is going to benefit my organisation and the community.
- I know how this grant will build my organisation's capacity to improve service/program delivery.
- I have the names and roles of any partners/organisations working collaboratively on this project.
- I have a copy of my organisation's latest bank statement which includes the account number, account name, name of institution and BSB number.

- I have our organisation's last audited/tailed annual financial records. This includes income and expenditure, assets, liabilities, cash at bank and investments recorded at the end of the last financial year.
- I have an itemised budget for the proposed project.
- I have obtained three letters or emails of support from relevant individuals or organisations in my community.

### Pilot Projects

If you are applying for a grant towards a pilot project, then you should have an itemised budget, including any anticipated income or recurrent impact, a detailed project plan, relevant supporting data such as reports and statistics which support the application, a position description for any staff to be employed using the grant, information which shows who has been consulted about the application, and supports it, information which demonstrates that it does not duplicate government policies/initiatives, how the project will be evaluated and how the outcomes will be implemented or information provided back to the community.

### Facility Improvements

If you are applying for a grant to improve your facility, then you should own the building and/or land or have an instrument of tenure, demonstrated custom and practice, or combination of both for the building and/or land (for a minimum of three years from the date of grant application), and have the written approval of the lessor to undertake any facility improvements.

If you are applying for a solar panel/system and/or solar hot water/heat pump system you do not have to complete a pre-installation checklist provided by the Gambling Community Benefit Fund, however it is good project management and practice to undertake your own checks and risk assessment.

This includes:

- Checking that there is no asbestos present in roofs where solar items are to be installed.
- Obtaining all the relevant quote/s for solar items from an accredited Building Services Authority supplier that includes a break down of all item/s, installation and the maximum STCs for each solar item.
- Ensuring there is no conflict of interest with your preferred supplier.

For further information please contact Ruth Knight at [ruth@zarkconsultancy.com](mailto:ruth@zarkconsultancy.com) or go to the Jupiters Casino Community Benefit Fund website.